

**CONDITION OF EMPLOYMENT
FOR
TERM POSITIONS**

This particular assignment with the Federal government is a term appointment. The following facts will help you understand your rights under this appointment:

1. Your appointment has a termination date established as “Not to Exceed (NTE)” _____. In the event this appointment must be terminated prior to the expiration of the term appointment you as a term employee are covered by reduction in force (RIF) procedures, and will be placed or separated accordingly.
2. You must serve a one year trial period.
3. A term Appointment does not confer competitive status and term employees are not eligible for transfer to other agencies or reinstatement.
4. Term employees are eligible for within-grade increases, coverage under the Federal Employee Retirement System, the Federal Employees Health Benefits Program, and the Federal Employee Group Life Insurance Program.
5. Term employees may work on a full or part-time basis and earn leave when appointed to a position with a regularly scheduled tour of duty.
6. Term appointment normally may not be extended beyond four years.

I UNDERSTAND THE CONDITIONS OF THIS TERM APPOINTMENT

Signature

Date