



DEPARTMENT OF THE ARMY
HEADQUARTERS, 70TH REGIONAL SUPPORT COMMAND
4570 TEXAS WAY WEST
SEATTLE, WASHINGTON 98199-1015

REPLY TO
ATTENTION OF

AFRC-CWA-LG (37)

18 February 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Mobilization Purchasing Agent

1. Reference: FORSCOM Regulation 500-3-3 (RCUCH), dtd 15 July 1999 (Annex B, Paragraph C).
2. The 70th RSC has determined that a Mobilization Purchasing Agent (MPA) is not required at your level.
3. Units notified for mobilization will use VISA IMPAC credit card for local purchases, unless a Military Interdepartmental Purchase Request (MIPR) has been submitted and established. All funds for supplies/lodging are to be charged to mobilization fund account.
4. As an appointed VISA IMPAC credit cardholder, you will be responsible for making purchases during mobilization, if required, prior to reaching mobilization station. Once your unit is at the mobilization station, any items that require purchasing will be the responsibility of the active component.
5. You may make purchases using the VISA IMPAC credit card by following the guidelines below:
 - a. Single purchase limit cannot exceed \$2,500.00
 - b. Cannot exceed monthly limit as set forth by the 70th RSC.
 - c. Items which may be purchased are as follows:
 - (1) Subsistence utilizing the food service IMPAC credit card.
 - (2) Supplies and services utilizing the supply/service IMPAC credit that are within the Directorate of Contracting guidelines of the use of the VISA IMPAC credit card. Some of these items but not limited to are:
 - (a) Emergency Towing
 - (b) Blocking, bracing, packing, crating, and tie down materials
 - (c) Roadside repairs
6. Fuel and oil for tactical vehicles will be purchased enroute to mobilization station utilizing the vehicle tactical credit card.
7. Lodging utilizing the supply/service credit card has to have prior approval from Directorate of Contracting, Ft Dix. If not approved, a contract will have to be processed.
8. POC is Ms. Teresa Knight at (206) 301-2040. Email address is knightt@usarc-emh2.army.mil.

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B, C