



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BLISS
1741 MARSHALL ROAD
FORT BLISS, TEXAS 79916-3803

IMBL-ZA

FEB 12 2015

POLICY MEMORANDUM # 1

SUBJECT: Open Door Policy

1. I am willing to discuss matters with any member of this command.
2. My goal is to provide solutions that are in the best interest of the individual and this command. It is my experience that an individual's immediate chain of command can solve most problems. While I do not require an individual to obtain chain-of-command approval prior to speaking to me, I expect all personnel will work with their chains of command and make every effort to solve problems at the lowest possible level.
3. My duties require frequent absences from the office. Therefore, if you want to use the open door policy, schedule an appointment through the Garrison Command Executive Officer.
4. This Policy Letter is applicable to all personnel attached or assigned (including DA civilians or other civilians operating in support of) to Garrison Command. Commanders will announce this order to their units and ensure widest dissemination to the lowest levels of command.
5. Permanently display this policy on all unit bulletin boards.
6. Point of contact for this memorandum is (915) 568-5031.


MIKE HESTER
COL, AR
Commanding