DEPARTMENT OF THE ARMY
HEADQUARTERS, 2d BRIGADE COMBAT TEAM, 1st ARMORED DIVISION
20500 COLD WAR ROAD
FORT BLISS, TX 79918

REPLY TO
ATTENTION OF

AFAD-BCT-EO 21 December 2012

MEMORANDUM FOR SEE DISTRUBUTION

SUBJECT: Policy #6 — Equal Opportunity Complaint Procedures

1. I am firmly committed to the Army's Equal Opportunity (EO) Program. I expect the same commitment from all personnel within 2d Brigade Combat Team, 1st Armored Division.

2. It is the right of every member of this command to present a discrimination complaint based on race, color, religion, national origin, or gender to the command without fear of intimidation, reprisal, or harassment. The chain of command will protect Soldiers from acts of reprisal or retaliation for filing an equal opportunity complaint. Similarly, Soldiers who submit a false EO complaint, a complaint containing information or allegations that the individual knew to be false, are subject to punishment under the UCMJ.

3. When appropriate, individuals should attempt to resolve a complaint by first informing the alleged offender that the behavior must stop. If the behavior continues, individuals should advise the command on the specifics of discrimination and provide the command an opportunity to take appropriate action to resolve the issue. Equal Opportunity Leaders (EOLs) and the Brigade Equal Opportunity Advisor (EOA) will assist complainants in preparing and presenting complaints, and advise commanders on processing procedures. The Brigade Equal Opportunity Advisor is SFC Delroy Scott, building 20525, room B108, office telephone number: (915) 744-7121, mobile telephone number: (915) 269-6930.

4. Although the processing of equal opportunity complaints through the chain of command is strongly encouraged, it will not serve as the only channel available to Soldiers and Family Members. Should a Soldier or Family Member feel uncomfortable in filing a complaint through his/her chain of command, or should the complaint be against a member of the chain of command, listed below are the agencies that are available to provide assistance in resolving potential concerns of complaints: a higher echelon in the chain of command, Equal Opportunity Advisor, Inspector General, Chaplain, Provost Marshal, Medical Agencies, Staff Judge Advocate, and Housing Referral Office.

5. When members of the chain of command receive a complaint, they will use the procedures outlined in AR 600-20, Appendix D, to process the complaint. Commanders will file a copy of each complaint with the Battalion and Brigade EOL/EOA. Only the Brigade EOA will file formal complaints. Commanders will inform their next superior Commander of all complaints regardless of the nature of the complaint.

6. A copy of this policy will be permanently posted on unit bulletin boards and work areas throughout the Brigade.

7. The point of contact for this memorandum is Sergeant First Class Delroy Scott at (915) 744-7121 or at delroy.r.scott.mil@mail.mil.

THOMAS DORAME
COL, AR
Commanding

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2D BCT, 1AD