



DEPARTMENT OF THE ARMY
HEADQUARTERS, 32D ARMY AIR AND MISSILE DEFENSE COMMAND
111 SLATER ROAD
FORT BLISS, TEXAS 79916

AFVL-CG

12 September 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Awards Policy (Policy Letter 1-5)

1. Reference: AR 600-8-22, Military Awards, 11 December 2006.

2. Recognizing deserving Soldiers with timely awards and decorations is an effective means to reward exceptional performance, strengthen morale, and enhance the readiness and effectiveness of the unit. Commanders and supervisors must exercise care to maintain the integrity of the awards and decorations program. The following definitions are provided as a frame of reference for commanders at all levels.

a. Outstanding or meritorious achievement is intended to recognize a single specific act or accomplishment with a discernable beginning and end date, that is separate or distinct from regularly assigned duties and is of such magnitude that it cannot be recognized in any other way. Timely recognition dictates submission as soon as possible after the act or achievement.

b. Outstanding or meritorious service must be for a specific period of service during which the individual served under the recommending command, except in the case of retirement awards, usually indicated by reassignment, permanent change of station, separation, or retirement, and recognizing service above that normally expected, over a sustained period.

3. My intent is that all deserving Soldiers receive their award in an appropriate ceremony prior to their departure from the unit. Accordingly, commanders at all levels must closely monitor actions such as retirements, separations and reassignments to ensure timely submission of recommendations for awards. To support my intent, award recommendations that require Headquarters, Department of the Army (HQDA), Headquarters, Forces Command (FORSCOM) and/or Headquarters, 32d Army Air and Missile Defense Command (AAMDC) will be submitted through the chain of command to arrive at the G1 Awards Section within the appropriate time frames established below:

a. HQDA Approval: Must be received by the 32d AAMDC G1 Awards Section no later than 190 days prior to the desired presentation date.

b. FORSCOM Approval: Must be received by the 32d AAMDC G1 Awards Section no later than 130 days prior to the desired presentation date.

c. 32d AAMDC Approval: Must be received by the 32d AADMC G1 Awards Section no later than 30 days prior to the desired presentation date.

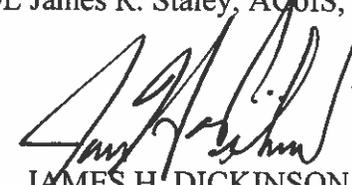
AFVL-CG

SUBJECT: Awards Policy (Policy Letter 1-5)

4. Delegation of Disapproval/Downgrade Authority for the Meritorious Service Medal.
Commanders in the grade of COL/O6 are hereby delegated authority to disapprove/downgrade the Meritorious Service Medal.

5. Point of contact for this memorandum is COL James R. Staley, ACofS, G1 at (915) 568-6425.

“Swift and Sure!”



JAMES H. DICKINSON
Brigadier General, USA
Commanding

DISTRIBUTION: A