



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 32D ARMY AIR AND MISSILE DEFENSE COMMAND**  
**111 PERSHING ROAD**  
**FORT BLISS TEXAS 79916**

Reply to  
Attention of

AFVL-CG

12 September 2012

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Signature Authority for Emergency or Family Travel to Restricted Areas in Mexico**

1. References. AR 25-50, Preparing and Managing Correspondence, 3 Jun 02; AR 600-8-10, Leaves and Passes, 15 Feb 06; Fort Bliss Command Policy Letter #3, Prohibition of Travel to Certain Mexican States and Cities, 15 July 2011, and HQ USNORTHCOM Force Protection Directive 11-118 (Mexico Travel Restrictions), 28 April 2011.
2. Travel by Service members assigned to Fort Bliss to the Mexican states of Michoacan, Tamaulipas, Chihuahua, Sinaloa, Durango, Coahuila, Nuevo Leon, San Luis Potosi, Zacatecas, and Jalisco is off-limits until further notice. Official travel to these states is limited to mission essential travel only. Land travel by POV into and throughout Mexico, for routine, unofficial travel, is prohibited. Families and DA Civilians traveling for non-official purposes are urged to abide by all travel prohibitions and advisories.
3. Brigade Commanders will comply with installation policies regarding emergency travel to these areas on a case-by-case basis for family and emergency situations, or due to critical mission requirements. This authority will not be delegated. Brigade Commanders will ensure that the following requirements are met before travel to Mexico is approved:
  - a) Risk assessment
  - b) Level One AT/FP within 90 days of travel
  - c) G2/S2 threat briefing within 30 days of travel
  - d) Ensure that the Service member is advised that all U.S. citizens (including Soldiers) are now required to present a Western Hemisphere Travel Initiative (WHTI) compliant document, such as a passport or passport card, when re-entering the United States
4. At Fort Bliss, the 11<sup>th</sup> ADA Brigade Commander may approve travel to and through these areas on a case-by-case basis for family and emergency situations, or due to critical mission requirements. As stated previously, this authority will not be delegated. In accordance with published restrictions, the following individuals are authorized to sign on behalf of the 32d AAMDC Commanding General (approving or disapproving) the DA Form 31 for travel to these areas in Mexico for HHB, 32d AAMDC Soldiers:

<u>Name</u>	<u>Position</u>
COL Daniel P. Sauter III	Deputy Commander
COL John R. Chavez	Chief of Staff

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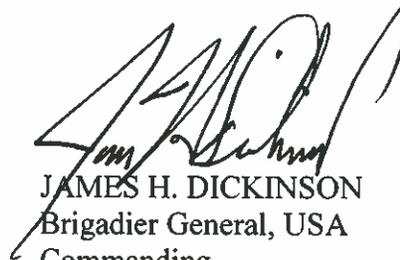
5. I retain the authority to cancel or withdraw delegated authority at any time. The delegated authority is automatically canceled upon the retirement, change of duties, or change of position of the individual who has delegated authority.

6. HHB, 32d AAMDC Soldiers authorized leave to Mexico must physically sign out and in at the 32d AAMDC Operations Center at Building 111, (915) 568-9402. The Soldier must meet all security measures as outlined in the Fort Bliss Command Policy Letter #3. A copy of the approved DA 31 must be with the Soldier while on pass/leave.

7. All travelers to Mexico are strongly advised to enroll in the free Smart Traveler Enrollment Program (STEP). This free service, located at <https://travelregistration.state.gov/ibrs/ui/>, is provided by the U.S. government to U.S. citizens who are traveling to, or living in, a foreign country. This program allows travelers to enter information about their trip so that the Department of State can better assist in case of an emergency. Travelers will also be able to receive travel advisories, warnings, and other information from the embassy or consulates.

8. The point of contact is the 32d AAMDC Chief of Staff, COL John Chavez, (915) 569-6208, [john.chavez@us.army.mil](mailto:john.chavez@us.army.mil).

“Swift and Sure!”



JAMES H. DICKINSON  
Brigadier General, USA  
Commanding

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