

NON LOG CAP OUTPROCESSING OVERVIEW (Contractors Only)

Arrival

ASSIGN BILLETING IN BARRACKS IF NEEDED

CHECKED BAGGAGE WILL BE TRANSPORTED FROM THE PLANE TO BILLETING.

IF YOU HAVE A WEAPON, YOU WILL NEED TO CLEAN IT PRIOR TO ARRIVAL AT THE CRC AND WIPE IT DOWN BEFORE TURN IN.

FIRST WORKING DAY AFTER ARRIVAL

TURN IN LINEN, LOAD CIF ONTO BOX TRUCK, LOAD BUS FOR TRANSPORT TO CIF, TURN IN CIF, TRANSPORTATION BACK TO BARRACKS, CLEAR ROOM OF PERSONAL BELONGINGS, RETURN KEY TO BILLETING

IF YOU HAVE A WEAPON TO TURN IN YOU WILL BE TRANSPORTED TO LRC AFTER CIF TURN IN – CRC IS **NOT** RESPONSIBLE FOR **TURNING** IN OR **CLEANING** **YOUR** WEAPON!!!

- AIRPORT SHUTTLES WILL BE PROVIDED AT SCHEDULED TIMES AND YOU WILL BE BRIEFED UPON ARRIVAL.

***** IF YOU HAVE A FLIGHT THAT IS BOOKED PRIOR TO 1400 ON THE FIRST WORKING DAY FOLLOWING ARRIVAL, YOU WILL NEED TO RESCHEDULE IT TO LATER IN THE DAY *****

***** IF YOU HAVE A WEAPON, DO NOT BOOK A FLIGHT PRIOR TO 1600*****