

Transportation:

ORDERS:

- Make sure your Home of Record (HOR) is correct on your orders before you arrive at the CRC.
- Always have a copy of your orders on your person (not your carry-on bag).
- Active Component-Can only fly to Duty Station listed on orders.
- Reserve/National Guard-Can fly to HOR or Duty Station.

EXCHANGES (other than HOR or Duty Station):

- Processing fee of \$37.31 plus the difference of the cost of the ticket to HOR or Duty Station
- Active Component-Must have signed DA 31 from their CMD
- Reserve/National Guard-if HOR has changed/POV at different location/leave en-route
- SATO hours are for Exchanges ONLY