



EOA ROLES AND RESPONSIBILITIES

(This card is used to facilitate instruction, questions to ask – answers ETC... If the back is required – that’s OK – but try to limit to one card for reference)

EOA Roles & Responsibilities

1. What are the roles of an EOA?
 - a) Advisor
 - b) Trainer / Educator
 - c) Assessor
 - d) Change Agent
2. What are the responsibilities and duties of an EOA?
 - a) Understand and articulate EO policies
 - b) Recognize and assess discrimination
 - c) Recommend remedies to discrimination
 - d) Assess the command climate
 - e) Collect, organize, and interpret demographic data
 - f) Assist in developing and monitoring the EOAP

EOA Roles & Responsibilities

- g) Assist in assessing, planning, implementing, and evaluating the EO program
- h) Prepare Quarterly Narrative and Statistical Report
- i) Train EOLs
- j) Assist in evaluating unit training
- k) Process complaints
- l) Provide advisory assistance on investigations
- m) Review EO investigative reports
- n) Conduct follow-up assistance
- o) Assist in ethnic observances
- p) Maintain liaison with community organizations
- q) Assist in developing EO policy for units
- r) Conduct staff assistance visits