



SENIOR MISSION COMMANDER GUIDANCE

INSTALLATION ACCESS POLICY

Visitor Control Center: (787) 707-3995

Effective **16 June 2020**—Page 1 (**UPDATES IN RED**)

****This notice explains the Senior Mission Commander's Guidance on Fort Buchanan's Installation Access Policy effective 16 June 2020 until further notice. THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME – Please watch for updates on our Facebook and Webpage****

1. HPCON Charlie: US Army Garrison Fort Buchanan is currently under Health Protection Condition (HPCON) Charlie (Substantial - Sustained Community Transmission). Information about HPCON Charlie measures is available at: <https://phc.amedd.army.mil/topics/campaigns/covid19/Pages/HPCON.aspx>. To protect the force, we urge our community members to follow the Centers for Disease Control (CDC) guidelines for hygiene and social distancing. The use of cloth face covering and social distancing is mandatory at the installation **if indoors or unable to maintain social distancing**. Do not come on post if you are sick or been mandated to be on restriction of movement from your command or health care provider.

2. SPC Vega and The Borinqueneers Gates access:

a. Until further notice, SPC Frances M. Vega gate is open Monday—Saturday from 6 a.m. to 6 p.m. (Sunday and Federal holidays closed), Inbound and Outbound traffic. Traffic through this gate is **ONLY** for Service Members, Common Access Card (CAC) card holders, select personnel from the Puerto Rico National Guard supporting COVID-19 operations, and **Fort Buchanan housing residents with the yellow identification cards. Uniform wear is not required.**

b. Borinqueneer's Gate (**Main Gate on PR 28**) is open 24/7. On Tuesday, Wednesday, Friday, and Saturday **ALL** valid installation access credentials will be accepted at Borinqueneer's Gate from 5 a.m. to **5 p.m.** daily and must exit the installation by **6 p.m.** if not associated with the installation. **The MWR card and the VHIC pass are accepted to access the installation.**

c. **VHIC and MWR cardholders**, in addition to Retirees and their dependents will be allowed based on the last digit of their license plate number **ONLY** Tuesday and Saturday **FOR** cars with odd numbers, and Wednesday and Friday for cars with even numbers.

d. Only two (2) persons per vehicle. **Exception are Resident's with Yellow credentials who may have more than two persons in a vehicle or Soldiers in uniform.**

e. The trusted traveler program is suspended. No guests allowed.

f. Retired Disabled Veterans (RET DAV) are authorized to have one (1) authorized person to assist them to shop at either the Commissary or Exchange. Appropriate paperwork and clearance will be vetted at the VCC.

g. COVID-19 medical screenings to include temperature checks will be conducted for all personnel attempting to access Fort Buchanan. Any individual deemed unsafe will be denied installation access. **Failure to comply will lead to negative action.**



SENIOR MISSION COMMANDER GUIDANCE INSTALLATION ACCESS POLICY

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3. **Access Delays**: We expect medical screenings to cause major delays. Personnel seeking access to Fort Buchanan must plan accordingly.

4. **Commissary (DeCA) and Exchange (AAFES) Operations**:

a. Only two (2) persons will be allowed to enter the Commissary and Exchange.

b. All active/reserve Service Members and their dependents will have access to visit the Commissary and the Exchange every day of the week; however, preferred days will be Thursday and Sunday with shorter wait time.

c. Federal employees authorized to visit the Commissary and Exchange will have access to visit the Commissary and the Exchange during the week; however, preferred days will be Thursday and Sunday.

d. The visitor policy is suspended. Authorized patrons are **NOT** permitted to bring any visitors into the Commissary or Exchange facilities. Only one hundred and fifty (150) in-store customers will be allowed at any given time inside the Exchange main store, only fifty (50) at the PXtra and only three (3) at the Gas Station Store. Only one hundred (100) in-store customers will be allowed at any given time inside the Commissary. The use of cloth face covering and social distancing of not less than six (6) feet is mandated and will be strictly enforced, **unless cohabitation of spouse or children**. Social distancing is mandated inside the stores as well as in the lobby, food court, sidewalk and parking areas.

e. Patrons will bring and wear their own protective equipment - cloth face covering (mask) and gloves. None will be dispensed at Fort Buchanan. Patrons should be prepared to stand for long periods of time.

f. Patrons will adhere to the above instructions as well as any other imparted by DeCA, AAFES and Fort Buchanan's Police Force. Non-compliant patrons will be escorted off the installation and will be barred from reentering post as deemed proper.

5. **Mandatory Guidance**:

This Notice constitutes an **ORDER** to all individuals within the Fort Buchanan military installation. It is mandatory and punitive in nature. Violators will face adverse criminal and administrative sanctions. The Visitor Control Center hours are from 7:00 a.m. to 4:00 p.m., Monday thru Friday. If you have questions concerning access to Fort Buchanan, please contact the Visitor Control Center at (787) 707-3995. **Access to the Visitor Control Center is limited to five (5) patrons at a time inside the facility. First come-first served by sign-in roster. VHIC and MWR Card holders must receive locally produced credentials at VCC.**