



Army

Antiterrorism



Integrating Antiterrorism Measures into Contracting

Contracting for support services is a normal function of providing essential logistical services within the Army. Contracting for services present antiterrorism (AT) security challenges which, if not addressed, could create gaps and seams in an installation, standalone facility or unit's overall security posture.

It is the responsibility of the commander to incorporate AT security considerations into the contracting process. AT officers should work closely with the contracting officer and the legal officer to ensure AT security considerations are properly and legally incorporated into the contracting process.

The decision to use contractors on installations, facilities and within an area of operation requires an assessment of the risks posed to the contractor and his employees and the potential impacts on the operation itself. Commanders must consider the difficulties facing contractors when hostile action against them is likely.

Commanders should also consider the risk that contractors could pose to the operation (insider threat), in terms of potential sabotage, or other intentional overt or covert action (information gathering) by the contractor's employees. Commanders should consider the real possibility of direct or indirect actions taken against U.S. forces by contractor employees or individuals posing as contractors.

Each commander should develop area specific AT security guidance and incorporate the guidance into their installation or standalone facility AT plan or unit order. The commander's guidance forms the baseline AT security criteria that shall be applied to all contracts. AT security considerations should be considered during the risk management process. This process results in the acceptance of a level of AT risk and mitigation measures.





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The AT officer and the contracting officer are responsible for ensuring the application of the Commander’s guidance. This ensures AT security measures are included into the statement of work (SOW) and if applicable, the DD Form 254, “Contract Security Classification Specification.” It is the contracting officer’s responsibility to ensure the contract is prepared in accordance with contracting regulations and guidance. It is important to include the AT working group and host nation representatives as required throughout this process.

Listed below is a summarized step-by-step process for incorporating AT security into contracts.

Step	Major Tasks	OPR
Determine Contract Requirements	<ul style="list-style-type: none"> - Determine contract support requirement. - Comply with applicable DoD and Service FAR guidance and Combatant Commander contracting guidance. - Determine scope of contract. 	Unit and Contracting Officers
Perform AT Risk Analysis	<ul style="list-style-type: none"> - Conduct AT risk analysis. - Leverage local risk analysis information. - Determine risks associated with contract. - Develop logistics alternatives balanced with mission accomplishment. 	Unit and AT Officer
Determine AT Security Measures	<ul style="list-style-type: none"> - Develop specific AT security measures. - Leverage and/or modify security measures. - Develop a range of security measures (normal to advanced readiness postures). - Include AT security requirements in SOW and DD Form 254. - Consider linkage with local FPCON system. - Balance between security and cost-benefit. 	CDR, AT Officer and Unit
Build Contract	<ul style="list-style-type: none"> - Incorporate contract requirement(s) and security measures into written contract. - Staff contract. - CDR’s endorsement of security measures and acceptance of risk. 	Unit and Contracting Officer
Award/Execute Contract	<ul style="list-style-type: none"> - Select and screen contractors. - Incorporate contract security requirements into unit AT/FP plan. - Notify AT officer contract is activated. - Ensure all AT security measures are in place before execution. 	Unit and Contracting Officer/AT Officer
Contract Review	<ul style="list-style-type: none"> - Periodically inspect AT security measures. - Review AT security measures should local threat change. - Annual, formal review upon contract renewal. 	Unit and Contracting Officer

